



December 27, 2016

NEW YORK STATE DEPARTMENT OF TRANSPORTATION (on behalf of the)
NEW YORK METROPOLITAN TRANSPORTATION COUNCIL

REQUEST FOR PROPOSALS #C000PSA4

**CONSULTANT PLANNING SERVICE AGREEMENTS
(PSA4) for NYMTC**

RFP MODIFICATION No. 1

Dear Sir or Madam:

Reference is made to the subject solicitation wherein the amendments and changes detailed below hereby incorporated (in RFP order of appearance).

The due date for proposals remains January 18, 2017 at 2:00 PM.

Please be sure to log RFP Modification 1 when completing and submitting RFP Attachment 6.

Here's a listing of all changes to the C000PSA4 RFP:

Announcements:

NYSDOT has previously released the following Announcements, which are now formally incorporated into this RFP:

1. Announcement #1: Announced correction of the proposal due date on RFP page 20 (January 18, 2017 and not January 11, 2017).
2. Announcement #2: Announced release of the Pre-Proposal Conference/Webinar participation information.

Request for Proposals (RFP) Main Document:

To facilitate understanding the changes made to the RFP after its original release, a marked-up version of the final RFP is being released with all changes shown in 'track changes' depicting all deletions and additions (file name: 'C000PSA4 RFP_Revised_Mod1'). A highlight of all changes being made to the RFP's main document are as follows:

1. The Attachments listing of the RFP's Table of Contents has been amended and expanded (see below).
2. Section 1.3 RFP Objectives (and throughout the entire RFP): The number of Consultants to select has changes from three to three-to-five, with this change made throughout the entire RFP document.
3. Section 1.3 RFP Objectives, Multiple Awards: CORRECTION: The total dollar value of all resulting contracts shall be initially set at \$3,000,000 and not \$750,000. The following sentence has corrected to read: "Initial total contract value (or maximum amount payable/MAP) for each resulting PSA4 term agreement shall initially be set at \$3,000,000."
4. Section 3.1 Introduction/General: The last sentence has been clarified to read: "Any task assignment work whose scope of services is not included in Attachment 14 yet authorized under NYMTC's annual Unified Planning Work Program (UPWP) with qualifications included in the resulting PSA4 agreements may be advertised using the PSA4 method. For all work which requires services not included in the resulting PSA4 agreements, NYMTC shall advertise via open market requests for proposals with resulting separate agreements."
5. Section 5: Interviews are now required of all firms submitting responsive proposals. The optional interview feature has been eliminated. Section 5.5 Initial Best Value Determination and Section 5.6 Proposal Shortlisting have been eliminated. All firms submitting responsive proposals shall get interviewed. Cost evaluation results will play a role in making the final best value determination to select a minimum of three proposals with a maximum of five proposals being susceptible to contract award.
6. Section 6.1 **Proposal Due Date**: CORRECTION: The first sentence is being corrected to read: "All proposals submitted in response to this RFP must be received by NYMTC by 2:00 PM on January 18, 2017."

RFP Attachment 10 'Draft Contract':

New Article 33 'Sub-Contractors / Sub-Consultants' and new Article 34 'Conflicts of Interest' are being added to the RFP's draft contract (attached; below).

RFP Attachment Amendment:

Attachment 14 'Scope of Services Compendium' is being amended (attached; see below) to:

1. Add new Task Assignment: 'Transportation Conformity Determination: Best Practices'
2. Split Task Assignment TRAVEL SURVEY DATA SUPPORT SERVICES into 'CONTRACTOR 1' and CONTRACTOR 2' requests
3. Identify approximate task assignment priority and give a sense regarding task assignment launch schedule

RFP Attachments:

The following new separate online attachments are being formally added to the RFP:

16. Vendor Assurance of No Conflict of Interest or Detrimental Effect (*attached*)
17. List of Interested Parties (*Excel Document*)
18. Pre-Proposal Conference/Webinar PowerPoint Document
19. Questions and Answers

The RFP's Questions and Answer period has closed. NYMTC and NYSDOT are not obligated to respond to any addition questions. Any question received after the close of the RFP's Q&A period shall only be considered if such is in the State's best interest.

No other provision of the solicitation is otherwise changed or modified.

Please direct all questions regarding PSA4 RFP Modification #1 in writing via e-mail to: Mr. Al Hasenkopf, NYSDOT, via alfred.hasenkopf@dot.ny.gov and to Mr. Ismet Apdiroglu, NYMTC, via ismet.apdiroglu@dot.ny.gov.

Please be sure to log RFP Modification 1 when completing and submitting RFP Attachment 6 'Acknowledgement of Receipt of RFP Modifications'. Thank you.

REQUEST FOR PROPOSALS
NEW YORK STATE DEPARTMENT OF TRANSPORTATION (on behalf of the)
NEW YORK METROPOLITAN TRANSPORTATION COUNCIL
CONSULTANT PLANNING SERVICE AGREEMENTS (PSA4) FOR NYMTC
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16. Vendor Assurance of No Conflict of Interest or Detrimental Effect Form	RFP Mod#1
17. List of Interested Parties	On-Line
18. Pre-Proposal Conference/Webinar PowerPoint Presentation	On-Line
19. Questions and Answers	On-Line

Attachment 10 (Revised)

DRAFT CONTRACT

NEW YORK STATE DEPARTMENT OF TRANSPORTATION

F. A. NO.: _____

P.I.N.: _____

COMPTROLLER'S CONTRACT NO. C000_____

PROJECT: CONSULTANT PLANNING SERVICES AGREEMENT (PSA4) FOR NYMTC

Note: the following two new Articles are being added to RFP C000PSA4's draft contract:

ARTICLE 33. SUB-CONTRACTORS / SUB-CONSULTANTS.

The Consultant agrees not to subcontract any of its services, unless as indicated in its proposal, without the prior written approval of the STATE. Approval shall not be unreasonably withheld upon receipt of written request to subcontract.

The Consultant may arrange for a portion or portions of its responsibilities under this Agreement to be subcontracted to qualified, responsible subcontractors, subject to approval of the STATE. If the Consultant determines to subcontract a portion of the services, the subcontractors must be clearly identified and the nature and extent of its involvement in and/or proposed performance under this Agreement must be fully explained by the Consultant to the STATE. As part of this explanation, the subcontractor (sub-consultant) must submit to the STATE a completed Vendor Assurance of No Conflict of Interest or Detrimental Effect form (**Attachment 16** in this RFP), as required by the Consultant prior to execution of this Agreement.

The Consultant retains ultimate responsibility for all services performed under the Agreement.

All subcontracts shall be in writing and shall contain provisions, which are functionally identical to, and consistent with, the provisions of this Agreement including, but not limited to, the body of this Agreement, Appendix A – Standard Clauses for New York State Contracts and Appendix B –Requirements for Federally-Aided Transportation Projects and the Request for Proposal. Unless waived in writing by the STATE, all subcontracts between the Consultant and subcontractors (sub-consultants) shall expressly name the STATE, as the sole intended third party beneficiary of such subcontract. The STATE reserves the right to review and approve or reject any subcontract (sub-consultant), as well as any amendment to said subcontract(s), and this right shall not make the STATE a party to any subcontract or create any right, claim, or interest in the subcontractor or proposed subcontractor against the STATE.

The STATE reserves the right, at any time during the term of the Agreement, to verify that the written subcontract between the Consultant and subcontractors is in compliance with all of the provisions of this Section and any subcontract provisions contained in this Agreement.

The Consultant shall give the STATE immediate notice in writing of the initiation of any legal action or suit which relates in any way to a subcontract with a subcontractor or which may affect the performance of the Consultant's duties under the Agreement. Any subcontract shall not relieve the Consultant in any way of any responsibility, duty and/or obligation of the Agreement.

If at any time during performance under this Agreement total compensation to a subcontractor exceeds or is expected to exceed \$100,000, that subcontractor shall be required to submit and certify a Vendor Responsibility Questionnaire.

ARTICLE 34. CONFLICTS OF INTEREST.

- A. The Consultant has provided a form (Vendor Assurance of No Conflict of Interest or Detrimental Effect, **Attachment 16** in this Request for Proposal), signed by an authorized executive or legal representative attesting that the Consultant's performance of the services does not and will not create a conflict of interest with, nor position the Consultant to breach any other contract currently in force with the State of New York, that the Consultant will not act in any manner that is detrimental to any STATE project on which the Consultant is rendering services.
- B. The Consultant hereby reaffirms the attestations made in its proposal and covenants and represents that there is and shall be no actual or potential conflict of interest that could prevent the Consultant's satisfactory or ethical performance of duties required to be performed pursuant to the terms of this Agreement. The Consultant shall have a duty to notify the NYSDOT immediately of any actual or potential conflicts of interest.
- C. In conjunction with any subcontract under this Agreement, the Consultant shall obtain and deliver to NYSDOT, prior to entering into a subcontract, a Vendor Assurance of No Conflict of Interest or Detrimental Effect form, signed by an authorized executive or legal representative of the subcontractor. The Consultant shall also require in any subcontracting agreement that the subcontractor, in conjunction with any further subcontracting agreement, obtain and deliver to NYSDOT a signed and completed Vendor Assurance of No Conflict of Interest or Detrimental Effect form for each of its subcontractors prior to entering into a subcontract.

- D. NYSDOT and the Consultant recognize that conflicts may occur in the future because the Consultant may have existing, or establish new, relationships. NYSDOT will review the nature of any relationships and reserves the right to terminate this Agreement for any reason, or for cause, if, in the judgment of NYSDOT, a real or potential conflict of interest cannot be cured.

Attachment 16

Vendor Assurance of No Conflict of Interest or Detrimental Effect

The Firm offering to provide services pursuant to this [RFP/Contract], as a contractor, joint venture contractor, subcontractor, or consultant, attests that its performance of the services outlined in this [RFP/Contract] does not and will not create a conflict of interest with nor position the Firm to breach any other contract currently in force with the State of New York.

Furthermore, the Firm attests that it will not act in any manner that is detrimental to any State project on which the Firm is rendering services. Specifically, the Firm attests that:

1. The fulfillment of obligations by the Firm, as proposed in the response, does not violate any existing contracts or agreements between the Firm and the State;
2. The fulfillment of obligations by the Firm, as proposed in the response, does not and will not create any conflict of interest, or perception thereof, with any current role or responsibility that the Firm has with regard to any existing contracts or agreements between the Firm and the State;
3. The fulfillment of obligations by the Firm, as proposed in the response, does not and will not compromise the Firm's ability to carry out its obligations under any existing contracts between the Firm and the State;
4. The fulfillment of any other contractual obligations that the Firm has with the State will not affect or influence its ability to perform under any contract with the State resulting from this RFP;
5. During the negotiation and execution of any contract resulting from this RFP, the Firm will not knowingly take any action or make any decision which creates a potential for conflict of interest or might cause a detrimental impact to the State as a whole including, but not limited to, any action or decision to divert resources from one State project to another;
6. In fulfilling obligations under each of its State contracts, including any contract which results from this RFP, the Firm will act in accordance with the terms of each of its State contracts and will not knowingly take any action or make any decision which might cause a detrimental impact to the State as a whole including, but not limited to, any action or decision to divert resources from one State project to another;
7. No former officer or employee of the State who is now employed by the Firm, nor any former officer or employee of the Firm who is now employed by the State, has played a role with regard to the administration of this contract procurement in a manner that may violate section 73(8)(a) of the State Ethics Law; and
8. The Firm has not and shall not offer to any employee, member or director of the State any gift, whether in the form of money, service, loan, travel, entertainment,

hospitality, thing or promise, or in any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence said employee, member or director, or could reasonably be expected to influence said employee, member or director, in the performance of the official duty of said employee, member or director or was intended as a reward for any official action on the part of said employee, member or director.

Firms responding to this [RFP/Contract] should note that the State recognizes that conflicts may occur in the future because a Firm may have existing or new relationships. The State will review the nature of any such new relationship and reserves the right to terminate the contract for cause if, in its judgment, a real or potential conflict of interest cannot be cured.

Name, Title: _____

Signature: _____ Date: _____

Firm Name: _____

This form must be signed by an authorized executive or legal representative.

Priority 1 Transportation Conformity Determination – Best Practices

The consultant will review the best practices for Transportation Conformity Determination for other large MPOs with non attainment areas comparable to NYMTC and will come up with a set of recommendations to improve NYMTC's current conformity process.

The Clean Air Act Amendments of 1990 (CAAA) requires the US Environmental protection Agency to establish National Ambient Air Quality Standards (NAAQS) for various air pollutants. Areas where air quality monitoring shows a violation of NAAQS are designated as "non attainment". NYMTC is non attainment for several criteria pollutants and hence is federally required to demonstrate conformity determinations to meet eligibility for the federal funding of transportation projects.

NYMTC undertakes transportation conformity up to two times per year. The main steps for conformity determinations are:

1. Identifying all the projects in the Transportation Improvement Program and Regional Transportation Plan that are designated as non exempt.
2. Collecting detail information on these projects for conformity analysis via a Project Information Management System (PIMS) tool and performing quality control (QC) checks on the projects.
3. Coding all project information in the Transportation networks.
4. Running the New York Best Practice Model and the Post processor for Air Quality to calculate emissions of the pollutants due to the implementation of the projects. This includes several stages of internal reviewing and providing feedback.
5. Public review and comment period.
6. Adoption by NYMTC's Program Finance Administration Committee.

The NYMTC conformity determination process has become very time and resource consuming over the past decade. In addition, the process does not have any flexibility to add new projects if the members so request once the assumptions are locked in. The consultant will study current NYMTC conformity practice to identify if there are any redundancies or inefficiencies than can be mitigated and also propose improvements to enhance the current process.

Scope of Work

Task 1 - Meet with NYMTC staff and relevant members to gather information on NYMTC's conformity determination process.

Task 2 - Analyze NYMTC's conformity process to identify strength and weaknesses of the process and potential roadblocks.

Task 3 - Review conformity determination processes of 3-5 large MPOs that are comparable to NYMTC in size and complexities.

Task 4 - Develop recommendations for NYMTC to consider for short term and long term conformity determination process.

Deliverables

1. Report on conformity practices of other MPOs.
2. Discussion document on NYMTC's current conformity practice.
3. Recommendation report for NYMTC's future conformity process.

Priority 2 Travel Survey Data Support Services: CONTRACTOR 1

Specifications

NYMTC is seeking a consultant firm to provide continuous, long term in house contractor to augment NYMTC staff in the Travel Surveys unit.

More than one candidate can be offered by each responding firm. The selected candidate must have:

- Strong technical skills in the development and analysis of travel surveys.
- Experience in analyzing travel surveys data using statistical software package such as SPSS.
- Good writing, editing skills and organization skills to prepare technical reports as required.
- Good verbal skills and interpersonal skills in the research, reporting and analysis of travel surveys data.

Duties and Tasks

Task # 1: Assist NYMTC's Travel Survey Manager in the research of new travel surveys to be implemented by the agency. Work with survey experts in other agencies and universities on all tasks involving survey design and implementation, including sampling design, recruitment instrument design, retrieval instrument design, pretest design, survey process and procedures, quality measures and standards, and other related tasks as directed by the Survey Manager. Prepare briefings and reports on the research performed for new travel surveys and the coordination efforts with NYMTC staff, members and others in travel surveys related matters.

Task # 2: Analyze existing travel survey data, and develop data products for users. Prepare reports based on the analysis of existing survey data as requested by NYMTC staff, its members and other data users. Produce analytical reports of and survey data describing travel patterns in the region.

Task # 3: Research and make recommendations on the design of web-based templates for users to extract and analyze the available survey data from the web. Research and make recommendations on improving the NYMTC Travel Surveys web pages. Prepare reports on the recommended updates and improvements to NYMTC's Census and Travel Surveys web pages.

Task # 4: Work with managers and staff in NYMTC's Technical Group to coordinate survey data needs, application needs, information sharing, and data integration. Prepare briefings on the coordination with other units in NYMTC's Technical Group in travel surveys related matters.

Task # 5: Attend meetings related to NYMTC's travel surveys, including Regional Household Travel survey, Regional Origin & Destination Surveys (RODS), Regional Establishment Survey (RES), and cell phone data and other available big data.

Scope of Services

This task order assignment requires development and analysis of travel surveys, statistical analyses with statistical software packages, preparation of technical reports as required, and presentation of a range of travel survey data analyses for NYMTC. Specific tasks are detailed below.

Task 1

Assist NYMTC's Travel Survey Manager in the research of new travel surveys to be implemented by the agency. Work with survey experts in other agencies and universities on all tasks involving survey design and implementation, including sampling design, recruitment instrument design, retrieval instrument design, pretest design, survey process and procedures, quality measures and standards, and other related tasks as directed by the Survey Manager. Prepare briefings and reports on the research performed for new travel surveys and the coordination efforts with NYMTC staff, members and others in travel surveys related matters.

The Consultant shall cooperate with NYMTC staffs as well as survey contract teams for individual survey project. The responsibility shall range from survey preparation to pre-test, main survey implementation and post-processes such as data quality check and publication as well as data usage training to NYMTC member agencies. The Consultant shall possess preeminent experiences and knowledge of travel survey, statistical analysis as well as geographies in NYMTC region so that s/he can assist NYMTC staff and cooperate with survey contract teams - which typically handle their own expertise in different parts such as survey design, data collection or weighting among members without having a staff to possess comprehensive knowledge of entire scopes.

Task 2

Analyze existing travel survey data, and develop data products for users. Prepare reports based on the analysis of existing survey data as requested by NYMTC staff, its members and other data users. Produce analytical reports of and survey data describing travel patterns in the region.

The Consultant shall analyze and share the survey data results in many forms:

- Analyze the results using statistical package such SPSS, SAS, Access and other spreadsheet software;
- Produce summary tables and graphic representations of the results using the above software as well as geographical information system, ArcGIS;
- Produce reports containing narrative text supported by the results of statistical analyses, tables, graphs and map (and perhaps some equations explaining the derivation of results);
- Study other survey data throughout the nation such as NHTS as well as other dataset like CTPP and LEHD which provide journey to work flows and produce analytical reports to describe regional travel patterns.
- Produce user-friendly analysis report format for NYMTC's survey web with downloadable files, and links to more technical papers and databases.

Task 3

Research and make recommendations on the design of web-based templates for users to extract and analyze the available survey data from the web. Research and make recommendations on improving the NYMTC Travel Surveys web pages. Prepare reports on the recommended updates and improvements to NYMTC's Census and Travel Surveys web pages.

The Consultant shall research different web-visualizer formats and provide necessary recommendation accordingly. Not limited but proposed detail task will include;

- Investigate other web-visualizer templates that provide Journey to Work flows such as NHTS Data Visualization (http://nhts.ornl.gov/det/ria/_Choroplth_Map.aspx) and U.S. Census OnTheMap page (<http://onthemap.ces.census.gov/>);
- Research other developing web-based analysis tools from contractors such as GeoStats and ESRI.

Research on new current technologies on travel data collection methods and those may arise in next five years, i.e. Smartphone app data, Google Location History (GLH) data, Big Data etc.

Task 4

Work with managers and staff in NYMTC's Technical Group to coordinate survey data needs, application needs, information sharing, and data integration. Prepare briefings on the coordination with other units in NYMTC's Technical Group in travel survey related matters.

Collaboration with other Technical Group (TG) staffs is one of the most important tasks in MPOs like NYMTC. Being responsible to provide a robust regional travel and socio-economic forecasting, TG can take advantage of better communication among TG staffs not only excel the development and calibration of NYBPM but also improve quality of other regional travel and socio-demographic data analyses. The Consultant shall provide briefings to other staffs in a timely matter when needed.

In addition to the above-listed tasks, the Consultant shall assist NYMTC with the following tasks as directed.

- Correspond a range of technical inquiries from academia, government agencies and private consultants,
- Maintain survey database achieve in different formats; Access, SPSS and ArcGIS.
- Update NYMTC survey webpage in a timely matter.
- Prepare annual report of NYMTC's data response to NYS data Center.
- Coordinate with modeling group staffs and NYBPM developers about new TAZ boundaries, delineated by travel survey units.

The Consultant shall submit monthly invoices along with a brief progress report for the Travel Survey specialist position. Progress report invoicing will provide an opportunity to identify critical issues and milestones.

Task 5

Attend meetings related to NYMTC's travel surveys, including Regional Household Travel survey, Regional Origin & Destination Surveys (RODS), Regional Establishment Survey (RES), and cell phone data and other available big data.

Deliverables

Several types of deliverables will be developed in response to requirements agreed with the client on an as-needed basis. They will most likely take the form of inputs to the Consultant's ongoing work. The Consultant's support staff will be readily available to assist the Consultant working at NYMTC's offices with any deliverable or assignments described below:

- Briefings and reports on the research performed for new travel surveys and the coordination efforts with NYMTC staff, members and others in travel surveys related matters.
- Reports based on the analysis of existing survey data (which includes documents, tables, charts and maps) as requested by NYMTC staff, its members and other data users. Analytical reports of survey data describing travel patterns in the region.
- Reports on the recommended updates and improvements to NYMTC's Travel Surveys web pages
- Briefings on the coordination work performed with other units in NYMTC's Technical Group in travel surveys related matters.
- Reports based on other requests received.

Schedule

The Consultant shall provide continuous service working primarily at NYMTC's office for a five year period over the duration of this contract.

Priority 11: Travel Survey Data Support Services: CONTRACTOR 2

Specifications

NYMTC is seeking a consultant firm to provide continuous, long term in house contractor to augment NYMTC staff in the Travel Surveys unit.

More than one candidate can be offered by each responding firm. The selected candidate must have:

- Strong technical skills in the development and analysis of travel surveys.
- Experience in analyzing travel surveys data using statistical software package such as SPSS.
- Good writing, editing skills and organization skills to prepare technical reports as required.
- Good verbal skills and interpersonal skills in the research, reporting and analysis of travel surveys data.

Scope of Services

Task 1: Assist NYMTC's Travel Survey Manager in the research of new travel surveys to be implemented by the agency, (i.e., Bus OD survey, external cordon survey, OD survey for NYC major East river non toll bridges, taxi survey, Airport surveys etc.) including the future Regional Establishment Survey (RES) project.

Task 2: Work closely with managers and staff in NYMTC's Technical Group to coordinate survey data needs, its application to enhance the NYBPM estimates, and data integration. Prepare briefings on coordination with the other units in NYMTC's Technical Group on travel survey related matters.

Task 3: Review products from the survey consultants and provide comments on the products. Coordinate with NYMTC's technical staff and NYMTC members on the review of survey products and compile comments to be sent to the consultants. Perform extensive QA/QC on survey data needs submitted by consultants.

Task 4: Develop data products for internal and external users. Respond to data requests related to various travel surveys using tools such as SPSS, macros, SAS, ArcGIS, TransCAD, Excel, Access Database, to create tables, maps, charts, and queries. NYMTC receives numerous data requests from public, educational/research institutions, NYMTC member agencies, and other interested groups. Provide support to NYMTC's survey manager and travel demand model manager by preparing tables, charts, maps, and presentations for survey meetings.

Task 5: Perform other travel survey related assignments as needed.

Task 6: Research and make recommendations on the design of web-based templates for users to extract and analyze the available survey data from the web. Research and make recommendations on improving the NYMTC Travel Surveys web pages. Prepare reports on the recommended updates and improvements to NYMTC's Census and Travel Surveys web pages.

Task 7: Attend meetings related to NYMTC's travel surveys, including Regional Household Travel survey, Regional Origin & Destination Surveys (RODS), Regional Establishment Survey (RES) and cell phone data and other available big data.

Deliverables

Several types of deliverables will be developed in response to requirements agreed with the client on an as-needed basis. They will most likely take the form of inputs to the Consultant's ongoing work. The Consultant's support staff will be readily available to assist the Consultant working at NYMTC's offices with any deliverable or assignments described below:

- Briefings and reports on the research performed for new travel surveys and the coordination efforts with NYMTC staff, members and others in travel surveys related matters.
- Reports based on the analysis of existing survey data (which includes documents, tables, charts and maps) as requested by NYMTC staff, its members and other data users. Analytical reports of survey data describing travel patterns in the region.
- Reports on the recommended updates and improvements to NYMTC's Travel Surveys web pages.
- Briefings on the coordination work performed with other units in NYMTC's Technical Group in travel surveys related matters.
- Reports based on other requests received.

Addendum to Attachment 14

CONSULTANT PLANNING SERVICE AGREEMENTS (PSA4) for NYMTC	
PSA4 Tasks & Priorities	
Priority	Task
1	Transportation Conformity Determination Best Practices
2	Travel Survey Contractor Services 1
3	SED Forecasts Contractor
4	Transportation Improvement Program (TIP) Development Scope of Services
5	GIS Support Contractor Services
6	Public Involvement Plan Development Scope of Services
7	Model Development Tech Support Contractor 1
8	Transportation Performance Management (TPM) System Performance Report Scope of Services
9	Model Development Tech Support Contractor 2
10	Transportation Performance Management (TPM) TIP Impact Analysis Scope of Services
11	Travel Survey Contractor Services 2
12	Transportation Improvement Program (TIP) Management and Maintenance Scope of Services
13	Regional Transportation Plan Development Scope of Services
14	Congestion Management Process (CMP) Scope of Services
15	Grant Program Solicitations Scope of Services
16	Unified Planning Program (UPWP) Development Scope of Services
17	Model Application Support for Conformity Determination
18	Strategic Business Planning Scope of Services
19	Model Application Contractor Services
20	SED Forecasts Consultant Support
21	Model Software Technical Assistance
22	IT Support Task Order
23	Mgt Support for Future SED Forecasts
24	Transcription and Translation Services
25	September 11th Memorial Program Transportation Planning Services
Mini-bid requests are anticipated to be issued in priority order, generally two to three every other week.	