

**DRAFT MEETING SYNOPSIS OF THE SEPTEMBER 19, 2024
PROGRAM, FINANCE, AND ADMINISTRATION COMMITTEE MEETING****A. CALL TO ORDER AND ROLL CALL**

The New York Metropolitan Transportation Council's (NYMTC's) Program, Finance, and Administration Committee (PFAC) meeting was called to order by Adam Levine, NYMTC Executive Director. He noted that the meeting was being held virtually and in person at the NYMTC offices located at 25 Beaver Street in lower Manhattan. After completing a roll call of the PFAC members, he declared that there was a quorum under NYMTC's Operating Procedures.

B. EXECUTIVE DIRECTOR'S REPORT

Adam Levine, NYMTC's Executive Director reported the following:

In July, the US Environmental Protection Agency concluded that all applicable requirements for transportation conformity have been met and that conformity has been demonstrated for the most recent amendments to the Transportation Improvement Program and Regional Transportation Plan. Initial preparations to conduct NYMTC's next conformity determination during calendar year 2025 are being made and a refresher training on the project data collection software, PIMS, will be offered soon.

Topical workshops for NYMTC's next Regional Transportation Plan, Moving Forward 2055, have concluded. Input was gathered from the workshops and would help to inform the next plan. Opportunities for additional public comment will be in the spring and summer of 2025 when the draft Plan is released.

Governor Kathy Hochul has announced recipients for both the Transportation Alternatives Program (TAP) and the Bridge New York Program. The TAP focuses on transportation-related projects which provide infrastructure to improve sidewalks, pedestrian and bicycle safety, enhancements in access to public transportation, safe routes to schools for students and their parents, and the creation of trailway networks. Bridge New York provides local governments across the State with the necessary funding to rehabilitate and replace bridges and culverts, enhancing safety and improving the resiliency and sustainability of New York's vital transportation infrastructure. NYMTC members and local municipalities received over \$37 million in TAP funding across 12 projects and nearly \$100 million in Bridge New York funding across 17 projects.

NYMTC received commentary on the first draft of the Survey Community of Practice guidelines and have incorporated the suggestions. The second draft has been distributed to Community of Practice members and will be discussed at the next meeting. The meeting will also include a presentation from PANYNJ on their PATH survey.

Enhancements to the 1019 base year of the New York Best Practice Model (NYBPM) will continue through the end of September 2024, with a focus on improving the NYBPM's validation. Improvements to the model's bus and highway speed methodologies, and the speed capacity lookup table process, have been completed and implemented into the enhanced model. Work continues on updating the NYBPM truck model component.

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NYMTC's Palisades Shared-Use Path Feasibility Study continued to gather public input over the summer. The project team set up four "pop-up" locations in Rockland County and northern New Jersey and gathered feedback from 90 members of the public. Constructive input was gathered and will be incorporated into the study report.

Work is nearly completed on distributing the county-level Socio-Economic and Demographic forecasts down to the Transportation Analysis Zone, or TAZ, level so they can be used in the NYBPM. Once completed, NYMTC's Forecasting Working Group will review these TAZ level distributions and provide comments and input over the next several weeks.

Adam Levin also noted that NYMTC has started the process for updating its website and are seeking public feedback. He encouraged everyone to look at NYMTC's social media channels, including LinkedIn, Facebook and Instagram, for a link to a 5-minute survey on comments about the current website and where it could use some improvement.

NYMTC staff marked another year that has passed since September 11, 2001. Adam noted that while the years may be passing, the memories are still vivid for staff who were working at NYMTC on that day. He said that NYMTC staff past and present gathered at the National September 11 Memorial here in Lower Manhattan to support and comfort each other, and to remember staff who perished that day--Ignatius Adanga, Charles Lesperance and See Wong Shum. He noted that in their honor, NYMTC awards graduate-level college scholarships to students in the New York and New Jersey area who are interested in working on project proposals submitted by our members. The scholarship committee met to select candidates and match them with projects that would fit their skills and interests. The candidates were uniformly excellent, and we look forward to announcing the scholarship recipients soon.

Adam thanked the NYMTC staff and agency members for their dedication and service to the people of New York City, Long Island and the lower Hudson Valley.

C. PRESENTATION
LEVERAGING THE BUILD AMERICA BUREAU'S FINANCIAL AND TECHNICAL SUPPORT FOR
TRANSPORTATION PROJECTS – Sarah Williams, P.E., Project Development Team Lead, Build America
Bureau, USDOT

The meeting featured a presentation by Sarah Williams, P.E., Project Development Lead for the U.S. Department of Transportation's Build America Bureau. This presentation served as an introduction to the Build America Bureau. It included information on the Build America Bureau team, its financing programs, and technical assistance offerings. The presentation can be found at www.NYMTC.org.

D. PUBLIC PARTICIPATION

There were no registered speakers.

E. ACTION ITEMS

1. ACCEPT: JUNE 20, 2024 MEETING SYNOPSIS

A motion to accept the June 20, 2024 Meeting Synopsis was made by Joseph Cuomo, representing the Nassau/Suffolk Transportation Coordinating Committee, and seconded by Craig Lader, representing the Mid-Hudson South Transportation Coordinating Committee. There was no discussion. The meeting synopsis was unanimously accepted.

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2. REPORT: RESOLUTION #584 – DISTRIBUTION OF FEDERAL FISCAL YEAR 2024 FEDERAL TRANSIT FUNDING

Adam Levine reported that on July 19, 2024, the voting members of PFAC unanimously adopted by mail ballot Resolution #584, Distribution of Federal Fiscal Year 2024 Federal Transit Funding which would provide funds for transportation projects and programs. He noted that NYMTC's Operating Procedures allow for PFAC action by mail ballot and require that action by mail ballot to be reported publicly during the next scheduled meeting. The resolution is available on NYMTC's website.

3. ADOPT: RESOLUTION #585 – 2024 CONGESTION MITIGATION/AIR QUALITY PERFORMANCE PLAN

Carl King of NYMTC staff said that the resolution exhibits that NYMTC developed the 2024 CMAQ Performance Plan at the midpoint of the second performance period in coordination with New York State's required Performance Report, as required.

A motion to adopt Resolution #585, 2024 Congestion Mitigation/Air Quality Performance Plan, was made by Patrick Gerdin, representing the Mid-Hudson South Transportation Coordinating Committee, and seconded by Christopher Chatterton, representing the Nassau/Suffolk Transportation Coordinating Committee. There was no discussion. The resolution unanimously passed.

4. ADOPT: RESOLUTION #586 – AMENDMENT TO THE FEDERAL FISCAL YEARS 2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM TO INCLUDE UPDATED FINANCIAL TABLES

Michael Chiume of NYMTC staff explained that the resolution updated financial tables in the current FFYs 2023-2027 Transportation Improvement Program (TIP). He noted that the updates will be undertaken annually at the conclusion of each federal fiscal year to ensure that the current TIP is fiscally constrained as required by federal regulations.

A motion to adopt Resolution #586, Amendment to the Federal Fiscal Years 2023-2027 Transportation Improvement Program to Include Updated Financial Tables, was made by Jack Schmidt, representing the New York City Transportation Coordinating Committee, and seconded by Barbara Barosa, representing the Mid-Hudson South Transportation Coordinating Committee. There was no discussion. The resolution unanimously passed.

5. ADOPT: RESOLUTION #587 – UPDATED TARGETS UNDER THE TRANSPORTATION PERFORMANCE MANAGEMENT REQUIREMENTS

John Simpson of NYMTC staff said that the resolution updated the transportation performance management targets for highway, transit safety, and transit asset performance.

A motion to adopt Resolution #587, Updated Targets Under the Transportation Performance Management Requirements was made by Christopher Chatterton, representing the Nassau/Suffolk Transportation Coordinating Committee, and seconded by Yogesh Sanghvi, representing the New York City Transportation Coordinating Committee. There was no discussion. The resolution unanimously passed.

6. ADOPT: RESOLUTION #588 – AMENDMENTS TO MAJOR METROPOLITAN TRANSPORTATION INVESTMENTS IN THE FFYs 2022-2050 REGIONAL TRANSPORTATION PLAN

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Leslie Fordjour of NYMTC staff said that the resolution would adjust three projects in NYMTC's current Regional Transportation Plan, Moving Forward.

A motion to adopt Resolution #588, Amendments to Major Metropolitan Transportation Investments in the Federal Fiscal Years 2022-2050 Regional Transportation Plan, was made by Craig Lader, representing the Mid-Hudson South Transportation Coordinating Committee, and seconded by Jack Schmidt, representing the New York City Transportation Coordinating Committee. There was no discussion. The resolution unanimously passed.

7. ADOPT: RESOLUTION #589 – AMENDMENTS TO THE STATE FISCAL YEARS 2023-2024 and 2024-2025 UNIFIED PLANNING WORK PROGRAMS

Seitu Allen of NYMTC staff said that the purpose of the resolution is to reprogram funds from projects and to add projects that were programmed in last year's program to the current program year.

A motion to adopt Resolution #589, Amendments to the State Fiscal Years 2023-2024 and 2024-2025 Unified Planning Work Programs was made by Joseph Cuomo, representing the Nassau/Suffolk Transportation Coordinating Committee, and seconded by Barbara Barosa, representing the Mid-Hudson South Transportation Coordinating Committee. There was no discussion. The resolution unanimously passed.

8. ADOPT: RESOLUTION #590 – RECOGNITION OF SERVICE FOR NEW YORK CITY DEPARTMENT OF TRANSPORTATION ASSISTANT COMMISSIONER YOGESH SANGHVI

Adam Levine noted that the resolution recognized the service of Yogesh Sanghvi of the New York City Department of Transportation (NYCDOT), who served as the NYCDOT's representative for the Council and PFAC from 2019 through 2024. Adam noted that Yogesh served under several NYCDOT Commissioners with dedication and contributed his expertise towards NYMTC's regional transportation process. Adam said that Yogesh will retire from the NYCDOT effective December 2024. He added that the staff of NYMTC and the members of PFAC wished him well on his future endeavors.

A motion to adopt Resolution #590, Recognition of Service for New York City Department of Transportation Assistant Commissioner Yogesh Sanghvi, was made by Jack Schmidt, representing the New York City Transportation Coordinating Committee, and seconded by Patrick Gerdin, representing the Mid-Hudson South Transportation Coordinating Committee. There was no discussion. The resolution unanimously passed.

F. CONFIRMATION OF NEXT PFAC MEETING

NYMTC's next PFAC Meeting is scheduled to be held on Thursday November 14, 2024.

H. ADJOURN

A motion to adjourn the meeting was made by Yogesh Sanghvi, representing the New York City Transportation Coordinating Committee and seconded by Christopher Chatterton, representing the Nassau/Suffolk South Transportation Coordinating Committee. The motion passed; the meeting was adjourned.

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ATTENDANCE

Adam Levine, NYMTC Executive Director (Acting Chair)

Voting Members/Alternatives

Barbara Barosa, Putnam County Planning Department
Christopher Chatterton, Suffolk County Department of Public Works
Joseph Cuomo, Nassau County Department of Public Works
Nicole Farmer, New York State Department of Transportation
Patrick Gerdin, Rockland County Department of Planning & Public Transportation
Tiana Grimes, Metropolitan Transportation Authority
Craig Lader, Westchester County Department of Planning
Yogesh Sanghvi, New York City Department of Transportation
Jack Schmidt, New York City Department of City Planning

Advisory (Non-Voting) Members

Hiep Tran, US Environmental Protection Agency
Gautam Mani, Federal Highway Administration
Daniel Moser, Federal Transit Administration
Jay Shuffield, Port Authority of New York and New Jersey

NYMTC Staff and (Contractors*)

Ali Afshar *	Merrill Frank	Arin Melikian *
Olayinka Alamu *	Leslie Fordjour	Ali Mohseni
Leonidas Alexandropoulos	Fidel Garcia *	Larisa Morozovskaya
Seitu Allen	Niloofar Ghahramani *	Kwei Pinger
Gerry Bogacz	German Hernandez	Maniza Pritila
Allyce Braddy	Husong Han	Sandeep Puppala *
Joy Britton	Carl King	Dominique Queenie
Stephanie Brooks *	Kathy Lander	Manish Shah
Mary Byrne	Jack Ma	John Simpson
Michael Chiume	Mark Maglienti	Lynne Thisse
David Drits	Amaury Medina-Milford	Rossana Weitekamp
Maura Fitzpatrick *	Emily McGhee	

OTHERS

Sanjida Afroz, NYSDOT	Oluseye Folarin, MTA	Stephen Scaduto, NYSDOT
Ragat Agarwal, NYSDOT	Sam Kraus, NYCDOT	Renee Peters-Smith, NYCDOT
Sean Bennett, Putnam County	Randolph C. Lane, NYSDOT	Catherine Ponte, NYCDOT
Brandon Budelman, NYCDOT	Vincent Marciano, NYCDOT	Eric VanDeWall, Rockland County
Lisa Cataldo, NYSDOT	Sean Moore, NYSDOT	Sarah Williams, USDOT
Conor Clarke, NYCDCP	Jeffrey Otto, NYCDOT	Nataliya Zhmievskaya, NYCDOT
Ray Dwarka, NYCDOT	Ona Papageorgiou, NYSDEC	
Oliver Ernhof, WSP	Kathleen Porter, Rockland County	

"I certify that this September 19, 2024 PFAC Meeting Synopsis was unanimously accepted by the voting members of the Program, Finance and Administration Committee during its November 14, 2024 PFAC Meeting."

Respectfully Submitted,

Andréa Miles-Cole
Administrative Specialist 1
Council/PFAC Liaison & MPO Coordinator