

NEW YORK METROPOLITAN TRANSPORTATION COUNCIL

José M. Rivera, P.E.
Executive Director

TO: PROGRAM, FINANCE, AND ADMINISTRATION COMMITTEE

FROM: Jose M. Rivera, Executive Director

SUBJECT: SFY 2017-2018 UPWP Administrative Modification

DATE: December 18, 2017

Please be advised that that a SFY 2017-2018 UPWP Administrative Modification has occurred.

Details of the modification are:

Due to higher than expected costs to retain an on-site Model Development Technical Support Contractor for the Model Development and Enhancement project (PTCS17D00.D01), an additional \$30,000 has been added to this contract. Funds have been reprogrammed from an inactive professional services contract within the same project.

Since the total cost of the affected project is unchanged, and there are no changes to the scope of work, this action has been taken as an administrative modification.

This is not a UPWP amendment, therefore, no formal action will be required by the PFAC.

Should you have any questions, please contact Seitu Allen (212) 383-1885.

JMR/SA