



Request for Proposals
New York State Department of Transportation (on behalf of the)
New York Metropolitan Transportation Council
Regional Household Travel Survey and Development of NYMTC's Long Term Regional
Travel Data Collection Program
Contract No. C004307
RFP Release Date: March 29, 2024

Summary of RFP Modification #1
April 17, 2024

Reference is made to the subject solicitation wherein the amendments and changes detailed below are hereby officially added and made to NYMTC/NYS DOT Request for Proposals (RFP) #C004307 via the incorporation of RFP Modification #1. For proposals to be deemed responsive, the RFP has a mandatory requirement that all RFP modifications must be acknowledged by completion and submission of RFP Attachment 4 'Form Acknowledgement of Receipt'.

RFP Schedule: The proposal due date remains July 15, 2024, at 2 PM EDT.

RFP Main Body: The main body of the RFP is being re-released in its entirety to incorporate and depict the following revisions:

1. RFP Modification #1 identifier has been added along with the RFP Modification #1 release date. (Page i)
2. RFP Section A. 'RFP Schedule'- The RFP's schedule has been modified to provide a second Question and Answer period. (Page i)
3. RFP Section 4.1.2 'Regional Household Travel Survey Design' – The following sentence has been revised to replace "non-household" with "hard-to-reach".

The RHTS will be regional in scale and collect completed surveys from at least 23,000 households within the region. 80 percent of the survey should be assumed to be cross-sectional, with the remaining 20 percent being an allowance for oversampling identified markets and ~~non-household~~ hard-to-reach populations. (Page 12)

4. RFP Section 4.2.3 'Conduct Non-Respondent Follow-Up Survey' – The following deliverable has been added to this section:

Technical memorandum summarizing the implementation and results of the non-respondent follow-up surveys (Page 16)

5. RFP Section 4.2.5 ‘Final Regional Household Travel Survey Report and Data File’ The following sentence has been clarified:

The final survey datasets must be delivered to NYMTC ~~no~~ later than 12 months following issuance of the Notice to Proceed (Page 18)

6. RFP Section 4.3.1 ‘Develop Long-Term Regional Travel Data Collection Program’ – The following sentence has been modified to replace “area” with “are a”.

Potential survey design methodologies to consider, at a minimum, ~~area~~ are a rolling cross-sectional household travel diary, a panelized household travel diary, and a hybrid household travel diary (where the sample is a hybrid of both cross-sectional and panel). (Page 19)

Please direct any questions to the RFP’s Designated Contacts.

Thank you.